

RIVERTON BOARD OF EDUCATION
MINUTES OF SEPTEMBER 28, 2021
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:01 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliot	Mrs. McGinnis, Vice President (N.A.)
Mrs. Falicki (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. Matzelle	Mr. Nikolas Vrettos, School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mr. Elliot, and seconded by Mrs. Corbi to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on August 17, 2021.

Motion carried, all members voting aye.

CORRESPONDENCE: None

BOARD OF EDUCATION: Mr. Vrettos introduced board member vacancy candidate Mrs. Felicia Quinzi. Mrs. Quinzi said she moved to Riverton in 2017, has experience in education and adult learning and commented on her positive feelings toward public education. She believes in small towns, where there is a source of pride and is eager to offer help as a board member. Felicia asked the board members about the average time invested as a board member. Mr. Sencindiver explained that as a member, the focus should be on policies and let the administration run the school. By joining committees, a member can invest as much or as little time as they wish. Mrs. Corbi welcomed Mrs. Quinzi to the meeting. Mr. Elliot asked what grades did Mrs. Quinzi teach. She responded with 10-12, AP, and that she also participated in documentaries and women empowerment groups.

Mrs. Corbi made the following motion:

-to approve Felicia Quinzi to fill a Board of Education member vacancy for the final year of a 3-year term ending on December 31, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Public Thank You to Mark DiLeo for 18 Years of Service
- Full Report on State and District Testing Results from 2020-2021: WIDA and Dynamic Learning Maps
- School Activities Update

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Vrettos complimented Mr. Palladino on his extra effort to make sure the installation of the chiller is completed in a timely manner by working on Saturday which was when Verderame was able to fit it into their busy schedule.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Papenberg made the following motion:

-to approve implementation of requirements/guidelines of the local health department and the CDC for health-related matters that do not have a specific Board Policy.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Senegene Solutions, a third-party vendor for mandated COVID testing.

Seconded by Mr. Elliot. Mr. Croft asked if this was for the unvaccinated staff. Mrs. Eck responded yes and said it is free testing, started today, and its intent was to avoid clogging public testing sites. Mrs. Corbi asked if it was on site, with Mrs. Eck responding yes. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the required Riverton School Covid Testing Plan.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the QSAC Team as listed below a-g:

- a. Mary Ellen Eck, Superintendent
- b. Lorna Sullivan, School Psychologist
- c. Nikolas Vrettos, Business Administrator
- d. Rosemary Allen, Teacher
- e. Christine Durante, REA President
- f. Walter Croft, Board of Education President
- g. Michele Farr, Administrative Assistant

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to confirm Back to School Night on September 23rd 2021.

Seconded by Mr. Papenberg. Mrs. Corbi asked how did Back to School Night go. Mrs. Eck responded with the parents thought it was great to be back in the building and everyone was masked. Motion carried, all members voting aye.

-to approve the observance of the Week of Respect scheduled for October 4-8, 2021 and approving activities for School Violence Awareness Week scheduled for October 18-22, 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Spirit Week for Grades 6-8 the week of October 4-8, 2021 with Spirit Afternoon Activities at 3:30 P.M. on October 7, 2021.

Seconded by Mr. DiLeo. Mrs. Eck commented there will be no rain date. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Mandated and District Report of testing that was administered during the 2020-21 School Year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve using Title I funds in the amount of \$13,447.00 to pay the stipend amount to assigned teachers.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-g:

- a. Lindsay Bartuska
- b. Susan Blackwell
- c. Jennifer Douglass
- d. CJ McGee
- e. Terrye McGilberry
- f. Katherine Pacione
- g. Doreen Walter

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the use of IDEA FY 21 funds towards Mrs. Kristen Schlindwein and Mrs. Andrea Zimmermann's salaries in the amount of \$3,234.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the ARP IDEA Consolidated Application and Allocation as listed a-b:

- a. Basic - \$13,936.00
- b. Preschool - \$ 1,188.00

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following policies for 1st reading and adoption as listed a-g:

- a. Policy #5141 - Health
- b. Policy #5141.10 - Face Coverings
- c. Policy #5141.11 - Vaccination and Testing
- d. Policy #5141.12 - Medical Mask Exemption
- e. Form #5141.12A - Parent Request Mask Exemption Form
- f. Form #5141.12B - Authorization to Release Records
- g. Form #5141.12C - School Physician Verification

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the - Riverton Education Association (REA) and Riverton Board of Education Amendment for the first reading and adoption of the following job description as listed a:

- a. Job #59 Technology Coordinator

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the appointment of extra-curricular positions for the 2021-22 school year as listed a-e:

- a. Rosemary Allen – Middle School Coordinator
- b. Robert Sciarrotta – Technology Coordinator
- c. Heather Thress – 8th Grade Fundraiser Advisor
- d. Alyson Flanagan – Boys & Girls Basketball Coach
- e. Madison Decker – Boys & Girls Basketball Coach (Assistant & Away Game Supervisor)

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following individuals as volunteers for the 2021-22 school year as listed a-f:

- a. Andrew Flanagan – Assistant Basketball Coach, Parent Volunteer
- b. Michael Longo – Assistant Basketball Coach, Parent Volunteer
- c. Nick DiLeo (if available) – Assistant Basketball Coach, Former Student Volunteer
- d. Susan Dechnik – Classroom Volunteer
- e. Sharon Stokes – Lunchroom Volunteer
- f. Sheila Thompson – Classroom Volunteer

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to confirm the following application for facilities use as listed a:

- a. Senator Singleton “Food Truck Friday” to use the Blacktop/Basketball Court to park a food truck on Friday, August 20, 2021 from 3:00-4:00 P.M. to distribute free lunches (hoagies) to families in need in the community.
Responsible persons: Troy Singleton and Jennifer Aydjian.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2021-22 school year at an annual cost of \$1,600.77.

Seconded by Mr. Papenberg. Mr. Elliot asked if the cost was the same as last year Mr. Vrettos responded with yes. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2021-22 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2021-22 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2021-22 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Mary Ellen Eck to be the School Safety Specialist for the 2021-22 school year.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures.

Seconded by Mr. Papenberg. Mr. Croft commented that there were many amendments. Mrs. Eck responded that was an accurate observation and that the district has to update all emergency exits and which doors each grade uses. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the annual review of the 2019-2022 Technology Plan as it was submitted to the New Jersey Department of Education.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Fire & Security Drill Report for the month of September 2021 as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the bus evacuation drill in October, 2021 for the 2021-22 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the participation in Artome to promote our Art Program and as a fundraiser.

Seconded by Mr. Sencindiver. Mr. Sencindiver asked what is Artome. Mrs. Eck responded that it is a program where parents are able to purchase their student's artwork. Mr. Elliot added that the parents are able to transfer the art to items such as coffee mugs. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Alliance of Therapy Dogs (ATD) to provide classroom visits beginning October 2021.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to confirm the workshop/professional day requests as listed a-c:

- a. Mr. Nikolas Vrettos to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900.00 plus mileage and BCASBO Roundtable meetings at a cost to the Board of \$200.00 plus mileage. Schedule of dates and locations on file in the main office.
- b. Ms. Tracy Hofstrom to attend an online workshop, "Danielson-The Framework for Teaching in Your School Community" on September 21, 2021 at 12:00 P.M. at no cost to the Board.
- c. Mrs. Lora Palazzolo to attend an online ASHA Yearly Conference, "ASHA 2021 Rising United" on November 18-20, 2021, from 9:00 A.M. to 5:00 P.M. using Grant Funds of \$249.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Professional Development activities as approved by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve all mandated training as listed a-t:
- a. AED (Automated External Defibrillators) - June 2021
- b. Affirmative Action Plan Training
- c. Asthma
- d. Bloodborne Pathogen Exposure Prevention
- e. Child Abuse: Identification & Intervention
- f. Communicable Diseases (COVID)
- g. Concussion Awareness
- h. Dyslexia
- i. EpiPen Delegate
- j. FERPA: Confidentiality of Records
- k. Glucagon
- l. Hazard Communications: Right to Understand
- m. Medical Emergencies
- n. Online Safety: What Every Educator Needs to Know (CIPA)
- o. Playground Supervision
- p. Sexual Harassment
- q. Seizure/Epilepsy
- r. Student Drug and Alcohol Abuse
- s. Sudden Cardiac Arrest in Athletes
- t. Youth Suicide Awareness & Prevention

Seconded by Mr. Papenberg. Mr. Croft asked if every teacher has to complete the trainings. Mrs. Eck responded that the list has definitely grown, but it is completed online at their convenience. Mr. Elliot asked about glucagon. Mrs. Eck responded that it is low blood sugar and diabetes.

Mr. DiLeo made the following motion:

- to approve the following individuals to be on the Safety Committee as listed a-f:
- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck, Superintendent
- c. PTO Officer/Representative
- d. Elizabeth Odd, Social Worker
- e. Jennifer Douglass, Teacher
- f. Jacky Sutter, Michele DiMarino, School Nurse

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Felicia McCamy, PTO President and/or designee
- c. Nikolas Vrettos, SBA
- d. Lorna Sullivan, School Psychologist
- e. Dawn Locantore, Teacher
- f. Chief John Shaw or representative
- g. Jacky Sutter, Michele DiMarino, School Nurse
- h. Alyson Flanagan, Parent

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Intervention & Referral Services (I&RS) Committee for the 2021-22 school year as listed a-h:

- a. Mrs. Mary Ellen Eck
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Ms. Cathryn Browning
- e. Mrs. Jaclyn Sutter/Mrs. Michele DiMarino
- f. Mrs. Christine Lubitsky/Mrs. Parker (BSI Teachers as needed)
- g. Miss Elizabeth Odd (Social Worker as needed)
- h. Classroom Teacher/Referring Teacher

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2021-22 school year as listed a:

- a. 192/193 \$1,206.00

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following 2021-22 tuition contracts as listed a-d:

- a. Palmyra Board of Education: 52 regular education students @ \$14,951 each;
- b. Palmyra Board of Education: 11 special education students @ \$17,813 each;
- c. Burlington County Institute of Technology: 13 regular & special education students @ \$3,587 each;
- d. Winslow Township Board of Education: 1 regular education student @ \$19,658.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2021.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Board Secretary's and Treasurer's Reports for August 2021 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of August 31, 2021 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve the payment of bills for August 27, 2021 in the amount of \$40,246.85 and for September 29, 2021 in the amount of \$623,362.55.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the transfers, as listed in the amount of \$4,875.24 for August 2021.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

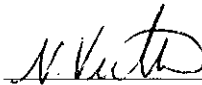
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff movement on the salary guide and a family leave request.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mr. Papenberg, the Board adjourned to Executive Session 7:33 p.m. for the purpose of discussing staff movement on the salary guide and a family leave request. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:36 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motion:

-to approve the salary increase (\$1,700) for higher education credit for Mrs. Shannon Vasile to BA+15 prorated to September 1, 2021.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Doreen Walter for intermittent leave under the Family and Medical Leave Act beginning September 28, 2021 until June 30, 2022.

Seconded by Mr. Ppaenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

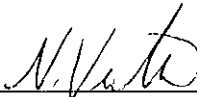
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA : None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:37 p.m.

Upon a motion made by Mr. DiLeo, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

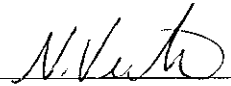


Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary