

MINUTES OF AUGUST 22, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:04 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliott	Mr. Warnock, Vice President
Mrs. Mack (7:07)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Jonathan Yates, School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mrs. Corbi and seconded by Mr. Warnock, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on June 27, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- SCIP & DEAC – Not Certain DEAC is needed
- Science Curriculum – 6-8 Will Continue to Evolve
- Self- Assessment
- Construction – Notice to Neighbors
- Algebra I

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Croft reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Warnock made the following motion:

-to confirm/approve the workshop/professional day requests as listed a-f:

- a. Mrs. Katie Gonzalez to attend a workshop, "Certification & Benefits Issuance" on September 13, 2017, 10:00 A.M. – 12:00 P.M. at the Forensics Science Tech Center, Hamilton, N.J. at a cost to the Board for mileage;
- b. Mr. Jonathan Yates to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900, plus mileage. Schedule of dates and locations on file in Main Office;
- c. Mr. Jonathan Yates to attend monthly School Business Administrator Roundtable meetings (dates on file in main office) at a cost to the Board of \$125.00 plus mileage;
- d. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- e. Dr. Lorna Sullivan, Mrs. Lisa Rosenberg and Ms. Cathryn Browning to attend professional/County meetings – Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
- f. Mrs. Katie Gonzalez to attend a workshop, "Verification" on October 3, 2017 at the Monmouth County Agricultural Building, Freehold, NJ from 10:00 A.M. until 1:00 P.M. at a cost to the Board for mileage.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Mentor Training by BB Training (Curriculum Specialist in Maple Shade School District) on August 2, 2017 at a cost of \$200.00.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the reading & adoption of the revised curriculum as listed a-c:

- a. Keyboarding Gr. 6
- b. Kindergarten Writer's Workshop
- c. SEEK Gr 3-5

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve the second reading & adoption of the rewritten Science Curriculum aligned to (K-5).

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) as submitted by Dr. Sullivan, District Anti Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Fire & Security Drill Report for the month of July 2017, as submitted by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Back to School Night on September 13, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the appointment of Jonathan Yates, School Business Administrator, for the 2017-18 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

Seconded by Mrs. McGinnis . A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motion:

-to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-f:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Melissa Creagh, Teacher
- d. Alyson Flanagan, Teacher
- e. Nancy Knoll, Teacher
- f. Robert Sciarrotta, Teacher

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following individuals to be on the District Evaluation Advisory Committee (DEAC) as listed a-h:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Scott Warnock, BOE member (once a year)
- d. Christine Durante, REA President and 3rd Grade Teacher
- e. Dawn Locantore, 1st Grade Teacher
- f. Rose Allen, Middle School Teacher
- g. Robert Sciarrotta, Technology Coordinator
- h. Jenny Ferroni, PTO President and parent (once a year)

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the written parent involvement policies for participating students after annual review as listed a-f:

- a. #1230 - School Connected Organizations
- b. #1230 Reg. - Parent Involvement
- c. #5124 - Reporting To Parents/Guardians
- d. #5124 Reg. - School Parent Compact
- e. #6142.6 - Basic Skills
- f. #6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mrs. Mack. Mrs. McGinnis questioned what the parent involvement policies are. Mrs. Eck replied with an explanation of the policies. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following policies for first reading as listed a-b:

- a. Policy #5119 - Transfers
- b. Policy #2130.2 - Evaluation of the School Business Administrator/Board Secretary

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

- to approve the following policies for second reading & adoption as listed a:
- a. Policy #5141.4 – Missing, Abused and Neglected Children

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the following regulation for first reading as listed a:
- a. Regulation #5141.4 – Missing, Abused and Neglected Children

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve the contract with YMCA of Burlington County to provide a before/after school program (Primetime) for the 2017-18 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve the 2nd Grade Mindfulness Program and Ms. Suzy O'Brien, as the Mindfulness Instructor.

Seconded by Mr. Warnock. Mr. Croft questioned why the Mindfulness Program was for 2nd grade and Mrs. Eck explained. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve unused vacation payment for the 2016-17 school year as listed a:
- a. Jon Strohlein \$676.80 (5 days)

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve thirteen students (C.A., L.B., C.C., S.C., T.M., C.M., N.M., L.R., C.R., A.W., R.W., S.W.) to participate in Algebra I at Palmyra High School for the 2017-18 school year.

Seconded by Mr. Papenberg. Mr. Sencindiver questioned if thirteen students was a lot of students and Mrs. Eck explained who tests for the class. Motion carried, all members voting aye.

Mr. Warnock made the following motion:

- to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2017-18 school year as listed a-c:
- a. Technology \$ 407
- b. Textbooks \$ 603
- c. Security \$1,350

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the FY2018 ESEA (Elementary & Secondary Education Act) Application for Title IA (28,523) and Title IIA (9,184). We transferred Title IV funds (\$10,000) to Titles I and IIA and refused \$439 for Title III as it does not meet the \$10,000 threshold.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the CSA Professional Development Plan from July 1, 2017 until June 30, 2022.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Alternative Bathroom Plan for 2017-18 school year for Kindergarten students in Room 104.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2017-18 school year at an annual cost of \$1,692.94.

Seconded by Mr. Elliot. Mrs. Mack asked why Riverton joins the consortium and Mrs. Eck responded that it was cost effective due to the fact that the choices of substitutes were from a preferred list. Motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for June and July in balance.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of July 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Sencindiver made the following motion:

-to approve the payment of bills for June 29, 2017 in the amount of \$86,975.60, for July 24, 2017 in the amount of \$417,306.50 and for August 23, 2017 in the amount of \$238,601.07.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:


-to approve the transfers, as listed, for June 2017 in the amount of \$577,878.16 and for July 2017 in the amount of \$89,183.00.


Seconded by Mr. Papenberg, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with

employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Papenberg, seconded by Mr. Warnock, the Board adjourned to Executive Session at 7:24 p.m. for the purpose of discussing the hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mr. Papenberg, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:25 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to approve Ms. Cathryn Browning as a Learning Disabilities Teacher/Consultant at the salary of \$459.01 per day for a total of 60 days payable to Springfield BOE for the 2017-18 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve the revised Staffing Pattern (copy in Board Scan) for the 2017-18 school year as presented by the Superintendent with salaries on file in the business office.

Seconded by Mrs. McGinnis, A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None

INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:29 p.m.

Upon a motion made by Mr. Warnock, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned.

Motion carried, all members present voting aye.



Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD


President



Secretary

August 22, 2017 Board Minutes