

RIVERTON BOARD OF EDUCATION
MINUTES OF AUGUST 21, 2018
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Warnock at 7:02 p.m. in the Media Center at the school.

Mr. Warnock led the salute to the flag, and read the following statement:

“On January 3, 2018, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

- | | |
|--------------------|--|
| Mrs. Corbi | Mr. Sencindiver |
| Mr. DiLeo (N.A.) | Mr. Croft, President (N.A.) |
| Mr. Elliott (7:10) | Mr. Warnock, Vice President |
| Mrs. Mack | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis | Mr. Jonathan Yates, School Board Secretary |
| Mr. Papenberg | |

PUBLIC SESSION:

Motion made by Mrs. Mack and seconded by Mr. Sencindiver, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on June 26, 2018.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- Update on Curriculum Summer Work
 - Discussion of UDL (Student Choice)
 - Differentiation
 - Modifications
 - Cross-Curricular Activities
- School Safety and Security Plan – Building & Protocol Changes
- School Opening
 - Student News
 - Teacher In-Service
- Update on Building Work

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Warnock reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Sencindiver made the following motion:

-to confirm/approve the workshop/professional day requests as listed a-e:

- a. Mrs. Jeanne Paulsen to attend a workshop, “Certification & Benefits Issuance” on August 22, 2018, 10:00 A.M. – 1:00 P.M. at the Forensics Science Tech Center, Hamilton, N.J. at a cost to the Board for mileage;
- b. Mr. Jonathan Yates to attend professional development programs sponsored by NJASBO and BCASBO at a cost to the Board of \$900 (NJ) and \$125 (BC), plus mileage. Schedule of dates and locations on file in Main Office;
- c. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- d. Dr. Lorna Sullivan , Mrs. Lisa Rosenberg and Ms. Cathryn Browning to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
- e. Dr. Lorna Sullivan to attend a workshop, “NJ Achieve Regional Workshop” on August 7, 2018 at Rowan College, Sewell, N.J. from 8:00 A.M. – 1:00 P.M. at a cost to the Board for mileage.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following applications for facilities use as listed a:

- a. Men’s Basketball to use the Gym on Thursdays, October 4, 2018 through April 25, 2019, 7:00-9:30 P.M.
Responsible person: Robert Hoag.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the participation in Artome to promote our Art Program and as a fundraiser.

Seconded by Mrs. Mack. Mrs. Eck explained Artome. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Provisional Certificate Plan for Mr. Thomas Sadler, math teacher (17%), which includes Mrs. Mary Ellen Eck as the Supervisor and the Mentoring Plan which names Mrs. Karen Park as the mentor teacher.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve a Mentoring Plan - experienced teacher new to District for Ms. Heather Thress naming the SCIP panel as her mentors. Duties to be divided by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the reading & adoption of the revised curriculum as listed a-c:

- a. Preschool Curriculum
- b. Gifted and Talented Grades 6-8
- c. Revisited modifications and cross curricular activities in all curriculum (Art, Music, PE/Health, Math, Lang. Arts, Science & Social Studies).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve for reading and adoption the English Language Learner Curriculum.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Fire & Security Drill Report for the month of July 2018, as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Back to School Night on September 13, 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-g:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Rose Allen, Teacher
- d. Christine Durante, Teacher
- e. Alyson Flanagan, Teacher
- f. Nancy Knoll, Teacher
- g. Robert Sciarrotta, Teacher

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the written parent involvement policies for participating students after annual review as listed a-f:

- a. #1230 - School Connected Organizations
- b. #1230 Reg. - Parent Involvement
- c. # 5124 - Reporting To Parents/ Guardians
- d. # 5124 Reg. - School Parent Compact
- e. # 6142.6 - Basic Skills
- f. # 6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve for adoption the revised job description #08 "Accounting Clerk/Confidential Secretary (12 month) Board of Education Office."

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following policies for second reading & adoption as listed a-b:

- a. Policy #4111- Recruitment, Hiring and Selection
- b. Policy #4211- Recruitment, Hiring and Selection

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following Regulation for second reading and adoption as listed a:

- a. Regulation #4121 – Payment of Substitute Teachers

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the "pilot" use of Chromebooks for 6th grade students.

Seconded by Mr. Papenberg. Mrs. Eck explained the use of Chromebooks for the 6th grade students. Motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-for Miss Caitlin Leone to complete a 60 hour field experience for Western Governor's University Teacher Program during fall, 2018.

Seconded by Mrs. Mack. Mrs. Eck explained Miss Leone is a teacher's aide who already works here. Motion carried, all members voting aye.

-to approve the submission and completed implementation of the Corrective Action Plan for the food service program as required by the Division of Food and Nutrition's review of the June 30, 2018 audit.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2018-19 school year as listed a-d:

a. Technology	\$ 360
b. Textbooks	\$ 534
c. Security	\$1,275
d. Nursing	\$1,649

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Alternative Bathroom Plan for 2018-19 school year for Kindergarten students in Room 104.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2018-19 school year at an annual cost of \$1,735.66.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Resolution #8-18 to authorize joining the Educational Services Commission of New Jersey (ESCNJ) cooperative pricing agreement.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mrs. Mack made the following motion:

-to approve Resolution 9-18 authorizing the Riverton Board of Education to enter into a cooperative pricing agreement with the Camden County ESC.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the Board Secretary’s and Treasurer’s Reports for June and July, 2018, in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of July 31, 2018, after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mr. McGinnis. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for June 29, 2018 in the amount of \$41,367.39, for July 31, 2018 in the amount of \$153,025.00 and for August 22, 2018 in the amount of \$171,404.60.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the transfers, as listed, for June 2018 in the amount of \$35,592.93 and for July 2018 in the amount of \$20,670.00.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

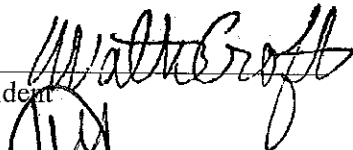
-to approve the change order #2 from DA Nolt, Inc. to install new roof drains in the amount of \$12,776.30.

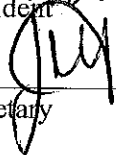
Seconded by Mrs. Corbi, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff and amending the Business Administrator's contract.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:21 p.m. for the purpose of discussing the hiring of staff and amending the Business Administrator's contract.

PUBLIC SESSION:

Upon a motion made by Mr. Elliot, seconded by Mrs. Mack, the Board reconvened to open Public Session at 7:29 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to approve the amended employment contract for Mr. Jonathan Yates for the 2018-19 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Mrs. Katie Gonzalez as a Substitute Administrative Assistant for the 2018-19 school year as assigned by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Ms. Kerri Walsh as an Interim Special Education teacher beginning September 1, 2018 until a date to be determined by the Superintendent at a rate of \$257.00/day pending the additional sexual misconduct/child abuse clearances.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

DISCUSSION ITEMS: The board discussed the Rain Garden.

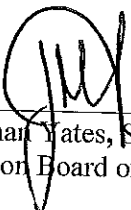
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

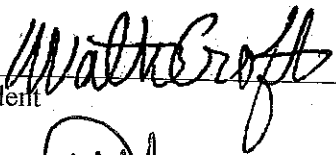
Hearing no further business, Mr. Warnock called for a motion to adjourn at 7:35 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

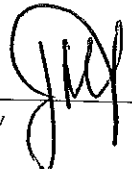


Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary