

**Riverton Public School**  
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Mary Ellen Eck, Superintendent

## **RIVERTON BOARD OF EDUCATION**

### **A G E N D A**

**AUGUST 20, 2019**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2019, notice of this meeting was sent to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on June 25, 2019.

M \_\_\_\_\_ S \_\_\_\_\_

4. Correspondence

5. Administration Report-School Safety and Security Plan & Curriculum Update

6. Recognition of citizens for discussion of Agenda Items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business

10. New Business:

Action Items:

Based on the recommendation of the Superintendent:

1) I motion for the Board to confirm/approve the workshop/professional day requests as listed a-h:

- a. Mrs. Jeanne Paulsen and Mr. Nikolas Vrettos to attend a workshop, “Certification & Benefits Issuance” on August 22, 2019, 10:00 A.M. – 1:00 P.M. at the 1200 Florence Columbus Rd. Bordentown, N.J. at a cost to the Board for mileage;

- b. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- c. Dr. Lorna Sullivan , Miss Elizabeth Odd and Ms. Cathryn Browning to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
- d. Mr. Nikolas Vrettos to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900 plus mileage and BCASBO Roundtable meetings at a cost to the Board of \$200 plus mileage. Schedule of dates and locations on file in Main Office;
- e. Mr. Nikolas Vrettos to attend 4 professional development programs “The Academy” sponsored by NJASBO at a cost to the Board of \$200.00 plus mileage;
- f. Mr. Nikolas Vrettos to attend a workshop, “FMLA/FLA and Other Leaves of Absences” on July 31, 2019 9:00 A.M. – 3:00 P.M. sponsored by NJASBO at a cost for mileage;
- g. Mrs. Mary Fitzgerald to attend a workshop, “Danielson Training for Administrators” on August 8, 2019 at Stockton University (SRI&ETTC), N.J. from 9:00 A.M. – 3:00 P.M.at a cost to the Board of \$178.00 plus mileage;
- h. Ms. Rosemary Allen to attend a workshop, “Middle School Financial Literacy” on August 1, 2019 at Raritan Valley Community College, Branchburg, NJ from 8:00 A.M. – 3:00 P.M. at a cost to the Board for mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to approve the participation in Artome to promote our Art Program and as a fundraiser.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve the Provisional Certificate Plan for Mr. Thomas Sadler, math teacher, which includes Mrs. Mary Ellen Eck as the Supervisor and the Mentoring Plan which names Mrs. Karen Park as the mentor teacher.

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2019-20 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the Fire & Security Drill Report for the month of July 2019, as submitted by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 6) I motion for the Board to approve Back to School Night on September 12, 2019.

M \_\_\_\_\_ S \_\_\_\_\_

- 7) I motion for the Board to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-g:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Rose Allen, Teacher
- d. Christine Durante, Teacher
- e. Alyson Flanagan, Teacher
- f. Nancy Knoll, Teacher
- g. Robert Sciarrotta, Teacher

M \_\_\_\_\_ S \_\_\_\_\_

- 8) I motion for the Board to approve the written parent involvement policies for participating students after annual review as listed a-f:

- a. #1230 - School Connected Organizations
- b. #1230 Reg. - Parent Involvement
- c. #5124 - Reporting To Parents/Guardians
- d. #5124 Reg. - School Parent Compact
- e. #6142.6 - Basic Skills
- f. #6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

M \_\_\_\_\_ S \_\_\_\_\_

- 9) I motion for the Board to approve for adoption the job description #02.2 "Assistant to the School Business Administrator."

M \_\_\_\_\_ S \_\_\_\_\_

- 10) I motion for the Board to approve the following policy and regulation for first reading as listed a-b:

- a. Policy #5141.21 - Administering Medication
- b. Regulation #5141.21 - Administering Medication

M \_\_\_\_\_ S \_\_\_\_\_

- 11) I motion for the Board to approve the use of Chromebooks for 6<sup>th</sup> – 8<sup>th</sup> grade students.

M \_\_\_\_\_ S \_\_\_\_\_

12) I motion for the Board to approve the following application for facilities use as listed a-b:

- a. Men's Basketball to use the gym on Thursday evenings, October 3, 2019 through April 30, 2020, 7:00 – 9:30 P.M. Responsible People: Robert Hoag, Matt DiLeo, Kyle Koste, Zach Rosica;
- b. Riverton Borough Council to use the gym for town meetings on the evenings of August 27, 2019, September 10 and 24, 2019.

M\_\_\_\_\_ S\_\_\_\_\_

13) I motion for the Board to approve TopGolf as a fundraiser for the 8<sup>th</sup> grade Mt. Misery Trip.

M\_\_\_\_\_ S\_\_\_\_\_

14) I motion for the Board to approve purchasing Macro and Micro collaborative Graphic (CRG) for our school building and grounds at a cost of \$3,860.00 with an annual maintenance plan costing \$780.00.

M\_\_\_\_\_ S\_\_\_\_\_

15) I motion for the Board to approve the annual review of the Standard Operation Procedures Manual for the 2019-20 school year.

M\_\_\_\_\_ S\_\_\_\_\_

16) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2019-20 school year as listed a-d.

- a. Technology           \$ 324
- b. Textbooks           \$ 474
- c. Security             \$2,100
- d. Nursing             \$1,358

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the following 2019-20 tuition contracts as listed a-c:

- a. Burlington County Institute of Technology: 19 regular & special education students @ \$3,448 each;
- b. Cambridge School: 1 student @ \$52,012;
- c. Legacy Treatment Service: 1 student @ \$78,836.10.

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2019-20 school year at an annual cost of \$1,575.66.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve unused vacation payment for the 2018-19 school year as listed a:

- a. John Strohlein   \$286.24 (2 days)

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for June and July, 2019, in balance.

M \_\_\_\_\_ S \_\_\_\_\_

21) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2019.

M \_\_\_\_\_ S \_\_\_\_\_

22) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M \_\_\_\_\_ S \_\_\_\_\_

Roll Call

23) I motion for the Board to approve the payment of bills for June 30, 2019 in the amount of \$274,384.87 and for July 24, 2019 in the amount of \$40.00 and for July 31, 2019 in the amount of \$210,344.56 and for August 21, 2019 in the amount of \$118,395.13.

M \_\_\_\_\_ S \_\_\_\_\_

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff and to approve Superintendent's Merit Goal.

12.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M\_\_\_\_\_ S\_\_\_\_\_

12. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

13. Action taken as a result of discussion during Executive Session.

14. Discussion Items

15. Information Items

16. Recognition of Citizens for comment on items not on agenda.

17. The Board approves the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

8/8/19

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.