

RIVERTON BOARD OF EDUCATION
MINUTES OF AUGUST 18, 2020
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:02 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2020, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

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|--------------------|---|
| Mrs. Corbi | Mr. Sencindiver |
| Mr. DiLeo (N.A.) | Mr. Croft, President |
| Mr. Elliott (N.A.) | Mr. Warnock, Vice President |
| Mrs. Mack | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis | Mr. Nikolas Vrettos, School Board Secretary |
| Mr. Papenberg | |

PUBLIC SESSION:

Motion made by Mrs. Mack seconded by Mrs. Corbi, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on July 28, 2020 including the Public Hearing on the Student Safety Data Submission and Harassment, Intimidation and Bullying (HIB) reporting.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- Restart Plan
- Remote Learning Plan
- Building Preparation
- Community Questions
- Need for More Staff

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: Congratulations to Mr. and Mrs. Zaun on the new addition to their family.

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Vrettos provided the Board with an update on the current roof project. The coping is partially installed and the project should be completed in approximately one week. Playground mulch was replenished, new partial fence was installed at the kindergarten playground, exterior windows are currently being painted, LED lighting upgrade is almost complete, and Foley Insulation is scheduled to replace damaged insulation in the five classrooms that experienced leaks.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Warnock reported both meetings in July were three hours each. They discussed the senior trip, a hybrid restart plan, anti-racism statement. At July 13th meeting made decision to go remote and will revisit mid-October.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Mack made the following motion:

-to approve the most recent Restart and Recovery Plan for the 2020-21 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to confirm/approve the workshop/professional day requests as listed a-b:

- a. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- b. Dr. Lorna Sullivan , Miss Elizabeth Odd and Ms. Cathryn Browning to attend professional/County meetings – Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Extra-curricular positions for the 2020-21 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mrs. McGinnis. Mrs. Eck reported there are no extracurricular sports until there is approval. Motion carried, all members voting aye.

-to approve the contract with YMCA of Philadelphia to provide after school program (Primetime) for the 2020-21 school year.

Seconded by Mrs. McGinnis. Mrs. Eck reported she wasn't sure if the program was going to be run. Mrs. Corbi asked if the YMCA needs a minimum number of students and Mr. Croft asked if there was a time limit considering the earlier start time. Mrs. Eck responded there's no minimum and the program will end at 6:00 p.m. Motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the Fire & Security Drill Report for the month of July 2020, as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-e:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Rose Allen, Teacher
- d. Christine Durante, Teacher
- e. Alyson Flanagan, Teacher

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2020-21 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the written parent/guardian involvement policies for participating students after annual review as listed a-f:

- a. #1230 - School Connected Organizations
- b. #1230 Reg. - Parent/Guardian Involvement
- c. #5124 - Reporting to Parents/Guardians
- d. #5124 Reg. - School Parent/Guardian Compact
- e. #6142.6 - Basic Skills
- f. #6171.3 - At-Risk & Title I

The Policy, Parent/Guardian-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following policies, regulations and resolution for first reading as listed a-f:

- a. Policy #2224 - Nondiscrimination/Affirmative Action
- b. Resolution #2224.1 - Equity and Justice in Education
- c. Policy #6163.1 - Media Center/Library
- d. Regulation #6161.2 - Review or Examination of Instructional Materials
- e. Form #6161.1 - Bias/Stereotyping Form
- f. Policy #6173.1 - Remote Learning

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve for second reading and adoption the Cultural Diversity Curriculum documents (k-2, 3-5, 6-8).

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to accept the generous Target gift card donations from the DeVries Family, Ms. Lynn Johnson, and Mrs. Iris Gaughan to assist school families in need.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the use of Voiance Interpreter Services at the rate of \$25.00 per month and 99¢ per minute for written translation and verbal interpretation at meetings with parents who are non-English speaking.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve Education Services Unit (ESU) to provide remote Language Arts instruction for students #1621607099 and #1177518931.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following 2020-21 tuition contracts as listed a-b:

- a. Burlington County Special Services: 3 special education students ESY @ \$3,978 each;
- b. Burlington County Institute of Technology: 16 students @ 3,517 each.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Resolution #1-21 as listed below:

WHEREAS, the State of New Jersey revised the Fiscal Year 2020-21 State Aid to the Riverton Board of Education, reducing the aid by (\$40,179), and

WHEREAS, the Riverton Board of Education is still required to provide a thorough and efficient education, and

WHEREAS, the Riverton Board of Education is not altering the set upon tax levy,

BE IT THEREFORE RESOLVED, the Riverton Board of Education hereby makes the following changes to the Fiscal Year 2020-21 Budget:

Reduce appropriations to line item 11-000-100-566 Tuition-Private-NJ by an amount not to exceed the total FY2021 State Aid reduction (\$40,179).

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

Mrs. Mack made the following motion:

-to approve the Memorandum of Understanding (MOU) regarding Grant #4488 Coronavirus (COVID-19) Pandemic.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the renewal lease of one garage unit located at 1011 Beechwood Road, Riverton, NJ 08077 at a monthly rate of \$160 (6.7% increase).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for June and July, 2020, in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for July 2020.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of July 31, 2020, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve the payment of bills for July 31, 2020 in the amount of \$33,768.71 and for August 19, 2020 in the amount of \$251,160.88.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

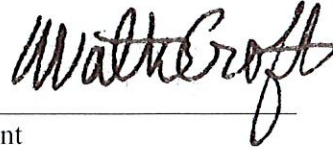
-to approve the transfers, as listed, for July 2020 in the amount of \$233,298.68.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Corbi, seconded by Mr. Warnock, the Board adjourned to Executive Session at 7:36 p.m. for the purpose of discussing the hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:44 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve Miss Caitlin Leone as a special education teacher from 8:30 AM until 1:00 PM each day at the step 1 hourly rate of \$35.45 as assigned by the superintendent for 2020-21 to support the Pandemic Plan.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Mrs. Rebecca Karr-Parente as an aide from 8:00 -10:00 A.M. at a rate of \$14.50/hour and as a teacher from 10:00 A.M. until 1:00 P.M. at the hourly (step 1+ Masters) rate of \$37.80/hour as assigned by the superintendent for the 2020-21 school year to support the Pandemic Plan.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder/Scan) for the 2020-21 school year as presented by the Superintendent.

Seconded by Mr. Mack. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None


INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:46 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mrs. Mack, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary