

RIVERTON BOARD OF EDUCATION
MINUTES OF APRIL 30, 2019
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Warnock at 7:03 p.m. in the Media Center at the school.

Mr. Warnock led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President (N.A.)
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, Interim Board Secretary
Mr. Papenberg	

PUBLIC BUDGET HEARING:

Mr. Warnock opened the public hearing at 7:05 and the 2019-20 budget was presented.

Mrs. Eck presented the 2019-20 budget and included the following:

- Staffing
- Tuition
- State Aid Loss
- Roof Project
- Enrollment

There were several questions from community members and the following issues were discussed:

- State Aid Loss
- Equalization Aid/Overfunding
- Formula Variables
- High School Enrollment
- Debt Financing/Bonds

Upon completion of answering questions from the public, Mr. Warnock closed the public hearing at 7:20.

Mr. Sencindiver made the following motion:

-to approve the resolution for the 2019-20 school district budget, as proposed:

BE IT RESOLVED to approve a FY 2019-20 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,410,197	\$5,500,888
Special Revenue Fund	\$ 107,286	\$ 0
Total Budget	\$6,517,483	\$5,500,888

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

PUBLIC SESSION:

Motion made by Mrs. Corbi, and seconded by Mr. Papenberg to accept the Secretary's Minutes (Public and Executive) for the regular meeting on March 19, 2019.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT: None

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver reported on the upcoming negotiation meeting.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot reported on the new Board Member, the Spring Concert, and the Prom.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to accept the revised New Jersey Quality Single Accountability Continuum (NJQSAC) Report based on the monitoring visit performed by County Office staff (January , 2019) – scores as follows indicating the District is “High Performing”:

NJQSAC Areas	Initial Placement
Instruction & Program	88%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to confirm the date for the 8th grade Mt. Misery Trip, June 3-7, 2019.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the class trips as listed a-h:

- a. Kindergarten to Sesame Place to participate in various attractions that support gross & fine motor skills;
- b. Safety Patrol to Six Flags Great Adventure as a culminating Safety Patrol reward for the school year;
- c. Preschool to PAWS Farm, Mt. Laurel, N.J. where students will observe baby animals, nature, and farm life;
- d. Kindergarten to Cecil Creek Farm to observe animals that produce eggs which develop and hatch; such as chickens, frogs;
- e. Eighth grade to Burlington County Courts Facility to observe the process of jury training/selection and a mock trial;
- f. First grade to Adventure Aquarium, Camden, N.J. to observe different types of sea creatures in their habitat, and learn about their eating habits;
- g. Seventh grade to New Jersey Renaissance Faire to observe and participate in medieval culture, sports, song, tradition and language and to reinforce social studies curriculum;
- h. Second grade to AMC Theater Cherry Hill to view the documentary “Penguins” reinforcing concepts about weather, climate, migration patterns, land preservation and sustainability.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve/confirm the workshop/professional day request as listed a-c:

- i. Mrs. Michele DiMarino to attend a workshop, “NJSSNA 2019 Spring Conference - Nurses Creating Safe Spaces” on March 30, 2019, 7:00 a.m. - 5:15 p.m. at the Princeton Marriott, Princeton, NJ at a cost to the Board for mileage;
- j. Mrs. Amy Penwell to attend a workshop, “Judy Freeman’s “Winners!” on May 15, 2019, 8:00 A.M. – 3:15 P.M. at The Mansion, Voorhees, New Jersey at a cost to the Board of \$209.00 plus mileage;
- k. Dr. Lorna Sullivan to attend a workshop, “Sandy Hook Promise Training” on May 30, 2019, 8:30 AM -12:30 PM at Stockton University at a cost to the Board for mileage.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following staff members to complete CPR training on June 19th as listed a - kk:

- | | |
|---------------------------|-----------------------|
| a. Susan Blackwell | t. Kate Pacione |
| b. Cathryn Browning | u. Michael Palladino |
| c. Shannon Cahill | v. Lora Palazzolo |
| d. Michele DiMarino | w. Karen Park |
| e. Jennifer Douglass | x. Kristin Park |
| f. Christine Durante | y. Sandra Parker |
| g. Mary Ellen Eck | z. Jeanne Paulsen |
| h. Michele Farr | aa. Danielle Payne |
| i. Alyson Flanagan | bb. Amy Pfeiffer |
| j. Anne Jancsar | cc. Thomas Sadler |
| k. Elizabeth Killion-Toro | dd. Robert Sciarrotta |
| l. Nancy Knoll | ee. Lorna Sullivan |
| m. Caitlin Leone | ff. Lena Sutcliffe |
| n. Dawn Locantore | gg. Heather Thress |
| o. Christine Lubitsky | hh. Doreen Walter |
| p. CJ McGee | ii. Jessica Yeager |
| q. Danielle Milburn | jj. Dave Zaun |
| r. Samantha Miller | kk. Andrea Zimmermann |
| s. Darlene Mood | |

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Kindergarten Orientation for June 4, 2019, from 1:30 to 2:30 P.M.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve for first reading the following job description as listed a:

- a. #59 - Technology Coordinator

Seconded by Mrs. Corbi. Mrs. McGinnis asked for an explanation and Mrs. Eck stated that it was a position that needed updating. Motion carried, all members voting aye.

-to approve for first reading the policy and regulation as listed a-b:

- a. Policy #5141.4 - Missing, Abused & Neglected Children
 b. Regulation #5141.4 - Missing, Abused & Neglected Children

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve for second reading and adoption the policy as listed a:

- a. #6142.12 - Career and Technical Education

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the use of Para-Plus Interpreting and Translating Services at the rate of \$89.50 per hour for written translation and verbal interpretation at meetings with parents who are non English speaking.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of April 2019, as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following application for facilities use as listed a-b:

- a. Riverton Police Department to use the school from 3:00 P.M. until 6:30 P.M. for the purpose of training.
Responsible person: Chief John Shaw.
- b. Palmyra H.S. – Community Panel & Discussion. Responsible person: James Rielly

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve Mrs. Donna Johnson as a substitute teacher for the 2018-19 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve individuals on the revised list on file in the main office to transport students in their personal vehicle for the 2018-19 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the contract with Bayada Nurses to provide substitute nursing services on an as needed basis for the 2019-20 school year at a rate of \$55.00 per hour.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve a ½ page ad in the Riverton Fourth of July program booklet at a cost of \$80.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the 2019-20 PTO Theater Week from October 21-25, 2019.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the PTO Post-Graduation Social at the Porch Club of Riverton.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Food Service Biosecurity Management Plan with updates.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to accept the grant award of \$1,000 from Patient First School Outreach Program to be used to support the 8th Grade Mt. Misery Pinelands trip.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2019-2020 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of April 30, 2019, after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary’s and Treasurer’s Reports for March 2019 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the payment of bills for March 29, 2019, in the amount of \$228,360.66 and April 30, 2019 in the amount of \$523,422.53.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

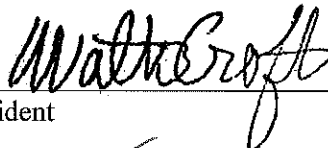
-to approve the transfers, as listed, in the amount of \$119,949.00 for March 2019.

Seconded by Mr. Papenberg, motion carried, all members voting aye.


EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of renewal and hiring of staff for 2018-2019.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Interim Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:42 p.m. for the purpose of discussing the renewal and hiring of staff for 2018-2019. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mr. Elliot, seconded by Mr. DiLeo, the Board reconvened to open Public Session at 7:50 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the certificated staff to positions listed on the 2019-20 Staffing Pattern as presented by the Superintendent at salaries as per the current negotiated agreement.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the non-certificated staff to positions listed on the 2019-20 Staffing Pattern, as presented by the Superintendent at salaries on file in the business office.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS:

- Mrs. McGinnis Asked About Status of the Rain Gardens.
- Discussion Ensued.
- Recommendation was to Maintain the Howard and Cinnaminson Street Raingardens Only.
- Mr. DiLeo will Follow up with Community Committee.

INFORMATION ITEMS: BOE Self-Evaluation, CSA Evaluation, Reminded Members about Mandatory Training

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

Hearing no further business, Mr. Warnock called for a motion to adjourn at 8:05 p.m.

Upon a motion made by Mr. Papenberg, seconded by Mrs. McGinnis, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Donna Gidjūnis, Interim Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Interim Secretary