

RIVERTON BOARD OF EDUCATION
MINUTES OF APRIL 24, 2018
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2018, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi (N.A.)	Mr. Sencindiver
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliot (7:01)	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Jonathan Yates, School Board Secretary
Mr. Papenberg	

PUBLIC BUDGET HEARING:

Mr. Croft opened the public hearing at 7:05 and the 2018-2019 Budget was presented. At this time the meeting was opened to questions from the public. Upon completion of answering questions from the public, Mr. Croft closed the public hearing at 7:20.

Mrs. McGinnis made the following motion:

- to approve the resolution for the 2018-19 school district budget, as proposed:

BE IT RESOLVED to approve a FY 2018-19 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$5,986,043	\$5,393,027
Special Revenue Fund	\$ 113,097	\$ 0
Total Budget	\$6,099,141	\$5,393,027

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

PUBLIC SESSION:

Motion made by Mr. Elliot, and seconded by Mr. Papenberg to accept the Secretary's Minutes (Public and Executive) for the regular meeting on March 22, 2018.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Review of Performance Report
- School Activity Update
 - Students Participating in Women in Engineering
 - PTO Activities
 - Read Across America
- Chairlift / Elevator
- Art Show
- Class Trips
- HS Student Award

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Discussion about revisiting the chairlift took place.

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

WHEREAS, on March 27, 2018 the Riverton Board of Education conducted a public bid opening for the award of the Roof 5 Replacement Project which yielded the following for consideration:

Contractor	Base Bid	Alternate #1	Total
D.A. Nolt, Inc.	\$46,800	\$10,000	\$56,800
Union Roofing	\$49,700	\$5,900	\$55,600

The bid received from Union Roofing is hereby rejected as being non-responsive pursuant to N.J.S.A. 18A:18A-2 (y). The bidder did not submit a valid bid bond in accordance with the bid specifications.

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Riverton Board of Education awards the contract for the Roof 5 Replacement Project to D.A. Nolt, Inc. in the total contract lump sum of \$56,800 as follows:

Contractor	Base Bid	Alternate #1	Total
D.A. Nolt, Inc.	\$46,800	\$10,000	\$56,800

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to accept the NJ School Performance Report for the 2016-17 school year as presented by the Superintendent.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm the date for the 8th grade Mt. Misery Trip, June 4-8, 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the class trips as listed a-j:

- a. Eighth grade annual week to Pinelands Center at Mt. Misery to observe animal/plant life and to develop an understanding of the Pinelands environment;
- b. Eighth grade to Island State Beach during the week at Pinelands Center at Mt. Misery;
- c. Kindergarten to Sesame Place to participate in various attractions that support gross & fine motor skills;
- d. Safety Patrol to Six Flags Great Adventure as a culminating Safety Patrol reward for the school year;
- e. Preschool to PAWS Farm, Mt. Laurel, N.J. where students will observe baby animals, nature, and farm life;
- f. Kindergarten to Cecil Creek Farm to observe animals that produce eggs which develop and hatch; such as, chickens, frogs;
- g. Seventh and eighth ELL students to Cinnaminson Middle School to meet and visit with their Cinnaminson PenPals using English in a social setting;
- h. Eighth grade to Burlington County Courts Facility to observe the process of jury training/selection and a mock trial;
- i. First grade to Adventure Aquarium, Camden, N.J. to observe different types of sea creatures in their habitat, and learn about their eating habits;
- j. Seventh grade to New Jersey Renaissance Faire to observe and participate in medieval culture, sports, song, tradition and language and to reinforce social studies curriculum.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve/confirm the workshop/professional day requests as listed a-b:

- a. Mrs. Lena Sutcliffe and Mrs. Samantha Miller to attend a workshop, "SPEAC Pathways to Success" on April 14, 2018, 8:00 A.M. - 2:00 P.M. at the Moorestown Upper Elementary School at a cost to the Board of \$40.00 plus mileage;
- b. Mrs. Mary Ellen Eck to attend a workshop, "School Safety Specialist" Certification training on June 25-29, 2018, from 9:00 A.M. to 4:00 P.M. at a cost to the Board for mileage.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve for first reading the Regulation as listed a:

- a. #5131.5 - Violence and Vandalism

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve for first reading the policies as listed a-f:

- a. #5131 - Conduct/Discipline
- b. #5131.1 - Harassment, Intimidation & Bullying
- c. #5131.5 - Vandalism/Violence
- d. #5131.6 - Drugs, Alcohol, Steroids, Tobacco
- e. #5145.4 - Equal Educational Opportunity
- f. #6171.4 - Special Education

Seconded by Mr. Elliot. A citizen asked why we have these policies and Mrs. Eck explained that the reporting system has changed. Motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Kindergarten Orientation for June 5, 2018, from 1:30 to 2:30 P.M.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Fire & Security Drill Report for the month of April 2018, as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve individuals on the revised list on file in the main office to transport students in their personal vehicle for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve a ½ page ad in the Riverton Fourth of July program booklet at a cost of \$80.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye

-to approve the 2018-19 PTO Theater Week from October 22-26, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye

Mr. Elliot made the following motion:

-to approve the PTO Post-Graduation Social at the Porch Club of Riverton.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to establish the “Melissa Creagh Poetry Award” sponsored by family and friends (\$100.00 & perpetual plaque) awarded to an 8th grade student at graduation.

Seconded by Mrs. McGinnis. Mrs. Eck explained that the family asked to write and submit for the award. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve establishment of the “Excellence in Technology/STEM Award” for the student demonstrating exceptional interest and ability in Technology/STEM (\$50.00 & perpetual plaque).

Seconded by Mrs. McGinnis. Mrs. Eck explained that she created the award when asked about it.. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the tuition contracts for student #4214822049 in the prorated amount of \$6,665.50 and student #4881541231 in the prorated amount of \$6665.50 with Mount Laurel School District for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the Food Service Biosecurity Management Plan with updates.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Asbestos Ahera Three Year Re-Inspection and Management Plan as prepared by Ramm Environmental Services, Inc. on March 19, 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2018.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the payment of bills for March 30, 2018, in the amount of \$264,230.46 and April 25, 2018 in the amount of \$275,860.96.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the transfers, as listed, in the amount of \$10,808.98 for March 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of March 31, 2018, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary's Report for March 2018 in balance.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the Treasurer's Report as submitted by Mrs. Eck in lieu of an acting treasurer for the month of March 2018.

Seconded by Mr. Papenberg. Mr. Yates explained. Motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the workshop/professional day request as listed a:

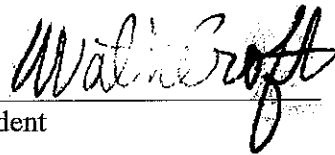
- a. Mrs. Amy Penwell to attend a workshop, "Winners Workshop" on May 17, 2018, from 8:30 A.M. to 3:15 P.M. at the Mansion, Voorhees, NJ at a cost to the Board of \$209.00 and for mileage.

Seconded by Mr. Warnock, motion carried, all members voting aye.

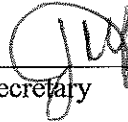
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of renewal and hiring of staff for 2018-2019.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) and _____ nature of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Warnock, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:50 p.m. for the purpose of discussing the renewal and hiring of staff for 2018-2019. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mr. Papenberg, seconded by Mr. Sencindiver, the Board reconvened to open Public Session at 7:56 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Papenberg made the following motion:

-to approve the certificated staff to positions listed on the 2018-19 Staffing Pattern as presented by the Superintendent at salaries as per the current negotiated agreement.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the non-certificated staff to positions listed on the 2018-19 Staffing Pattern, as presented by the Superintendent at salaries on file in the business office.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. Warnock made the following motions:

-to accept with regrets; the resignation of Mrs. Katie Gonzalez as the Main Office/CST Secretary effective at the conclusion of her family leave on May 3, 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve Mrs. Katie Gonzalez to provide training at the per diem rate of \$160.42 from May 4, 2018 until August 30, 2018 as assigned by the Superintendent not to exceed 2 days/week.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

DISCUSSION ITEMS: None

INFORMATION ITEMS: BOE Self-Evaluation, Superintendent's Evaluation

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

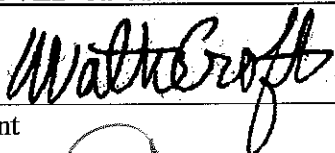
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:58 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Warnock, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

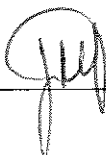


Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary