

**Riverton Public School**  
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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION**

**A G E N D A**  
**April 30, 2019**

1. Flag Salute – President
2. Call meeting to order – roll call

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Public Budget Hearing – Presentation of the 2019-20 Budget
4. Open discussion to Public
5. Close Public Hearing

I motion for the Board to approve the resolution for the 2019-20 school district budget, as proposed: BE IT RESOLVED to approve a FY 2019-20 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
<b>General Fund</b>	<b>\$6,410,197</b>	<b>\$5,500,888</b>
<b>Special Revenue Fund</b>	<b>\$ 107,286</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$6,517,483</b>	<b>\$5,500,888</b>

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call.

6. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on March 19, 2019.
7. Correspondence
8. Administration Report
9. Recognition of citizens for discussion of agenda items
10. PTO

11. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

12. Old Business

13. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to accept the revised New Jersey Quality Single Accountability Continuum (NJQSAC) Report based on the monitoring visit performed by County Office staff (January , 2019) – scores as follows indicating the District is “High Performing”:

NJQSAC Areas	Initial Placement
Instruction & Program	88%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to confirm the date for the 8<sup>th</sup> grade Mt. Misery Trip, June 3-7, 2019.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve the class trips as listed a-h :

- a. Kindergarten to Sesame Place to participate in various attractions that support gross & fine motor skills;
- b. Safety Patrol to Six Flags Great Adventure as a culminating Safety Patrol reward for the school year;
- c. Preschool to PAWS Farm, Mt. Laurel, N.J. where students will observe baby animals, nature, and farm life;
- d. Kindergarten to Cecil Creek Farm to observe animals that produce eggs which develop and hatch; such as, chickens, frogs;
- e. Eighth grade to Burlington County Courts Facility to observe the process of jury training/selection and a mock trial;
- f. First grade to Adventure Aquarium, Camden, N.J. to observe different types of sea creatures in their habitat, and learn about their eating habits;

- g. Seventh grade to New Jersey Renaissance Faire to observe and participate in medieval culture, sports, song, tradition and language and to reinforce social studies curriculum;
- h. Second grade to AMC Theater Cherry Hill to view the documentary “Penguins” reinforcing concepts about weather, climate, migration patterns, land preservation and sustainability.

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve/confirm the workshop/professional day request as listed a-c:
- a. Mrs. Michele DiMarino to attend a workshop, “NJSSNA 2019 Spring Conference - Nurses Creating Safe Spaces” on March 30, 2019, 7:00 a.m. - 5:15 p.m. at the Princeton Marriott, Princeton, NJ at a cost to the Board for mileage;
  - b. Mrs. Amy Penwell to attend a workshop, “Judy Freeman’s “Winners!” on May 15, 2019, 8:00 A.M. – 3:15 P.M. at The Mansion, Voorhees, New Jersey at a cost to the Board of \$209.00 plus mileage;
  - c. Dr. Lorna Sullivan to attend a workshop, “Sandy Hook Promise Training” on May 30, 2019, 8:30 AM -12:30 PM at Stockton University at a cost to the Board for mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the following staff members to complete CPR training on June 19<sup>th</sup> as listed a-kk:

- |                          |                       |
|--------------------------|-----------------------|
| a. Susan Blackwell       | t. Kate Pacione       |
| b. Cathryn Browning      | u. Michael Palladino  |
| c. Shannon Cahill        | v. Lora Palazzolo     |
| d. Michele DiMarino      | w. Karen Park         |
| e. Jennifer Douglass     | x. Kristin Park       |
| f. Christine Durante     | y. Sandra Parker      |
| g. Mary Ellen Eck        | z. Jeanne Paulsen     |
| h. Michele Farr          | aa. Danielle Payne    |
| i. Alyson Flanagan       | bb. Amy Pfeiffer      |
| j. AnneJancsar           | cc. Thomas Sadler     |
| k. Elizabeth KillionToro | dd. Robert Sciarrotta |
| l. Nancy Knoll           | ee. Lorna Sullivan    |
| m. Caitlin Leone         | ff. Lena Sutcliffe    |
| n. Dawn Locantore        | gg. Heather Thress    |
| o. Christine Lubitsky    | hh. Doreen Walter     |
| p. CJ McGee              | ii. Jessica Yeager    |
| q. Danielle Milburn      | jj. Dave Zaun         |
| r. Samantha Miller       | kk. Andrea Zimmermann |
| s. Darlene Mood          |                       |

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve Kindergarten Orientation for June 4, 2019, from 1:30 to 2:30 P.M.

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to approve for first reading the following job description as listed a:
- a. #59 - Technology Coordinator
- M\_\_\_\_\_ S\_\_\_\_\_
- 8) I motion for the Board to approve for first reading the policy and regulation as listed a-b:
- a. Policy #5141.4 - Missing, Abused & Neglected Children
- b. Regulation #5141.4 - Missing, Abused & Neglected Children
- M\_\_\_\_\_ S\_\_\_\_\_
- 9) I motion for the Board to approve for second reading and adoption the policy as listed a:
- a. #6142.12 - Career and Technical Education
- M\_\_\_\_\_ S\_\_\_\_\_
- 10) I motion for the Board to approve the use of Para-Plus Interpretating and Translating Services at the rate of \$89.50 per hour for written translation and verbal interpretation at meetings with parents who are non English speaking.
- M\_\_\_\_\_ S\_\_\_\_\_
- 11) I motion for the Board to approve the Fire & Security Drill Report for the month of April 2019, as submitted by the Superintendent.
- M\_\_\_\_\_ S\_\_\_\_\_
- 12) I motion for the Board to approve the following application for facilities use as listed a:
- a. Riverton Police Department to use the school from 3:00 P.M. until 6:30 P.M. for the purpose of training. Responsible person: Chief John Shaw.
- M\_\_\_\_\_ S\_\_\_\_\_
- 13) I motion for the Board to approve Mrs. Donna Johnson as a substitute teacher for the 2018-19 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 14) I motion for the Board to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2018-19 school year.
- M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 16) I motion for the Board to approve individuals on the revised list on file in the main office to transport students in their personal vehicle for the 2018-19 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 17) I motion for the Board to approve the contract with Bayada Nurses to provide substitute nursing services on an as needed basis for the 2019-20 school year at a rate of \$55.00 per hour.
- M\_\_\_\_\_ S\_\_\_\_\_
- 18) I motion for the Board to approve a ½ page ad in the Riverton Fourth of July program booklet at a cost of \$80.00.
- M\_\_\_\_\_ S\_\_\_\_\_
- 19) I motion for the Board to approve the 2019-20 PTO Theater Week from October 21-25, 2019.
- M\_\_\_\_\_ S\_\_\_\_\_
- 20) I motion for the Board to approve the PTO Post-Graduation Social at the Porch Club of Riverton.
- M\_\_\_\_\_ S\_\_\_\_\_
- 21) I motion for the Board to approve the Food Service Biosecurity Management Plan with updates.
- M\_\_\_\_\_ S\_\_\_\_\_
- 22) I motion for the Board to accept the grant award of \$1,000 from Patient First School Outreach Program to be used to support the 8<sup>th</sup> Grade Mt. Misery Pinelands trip.
- M\_\_\_\_\_ S\_\_\_\_\_
- 23) I motion for the Board to approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2019-2020 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 24) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2019.
- M\_\_\_\_\_ S\_\_\_\_\_

25) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call.

26) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for March 2019 in balance.

M \_\_\_\_\_ S \_\_\_\_\_

27) I motion for the Board to approve the payment of bills for March 29, 2019, in the amount of \$228,360.66 and April 30, 2019 in the amount of \$523,422.53.

M \_\_\_\_\_ S \_\_\_\_\_

28) I motion for the Board to approve the transfers, as listed, in the amount of \$119,949.00 for March 2019.

M \_\_\_\_\_ S \_\_\_\_\_

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of renewal and hiring of staff.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

15. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

16. Action taken as a result of discussion during Executive Session.

17. Discussion Items

18. Information Items – BOE Self-Evaluation, CSA Evaluation

19. Recognition of Citizens for comment on items not on the agenda.

20. I motion for the Board to approve the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 4-8-19