

Riverton Public School

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
MAY 24, 2022**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 5, 2022, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

Staff Recognition:

- Mrs. Blackwell – 35 Years of Service & Retirement
- Ms. Douglass – 20 Years of Service

8th Grade Awards

M _____ S _____

4. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

5. Acceptance of Secretary’s Minutes Public Budget Hearing and the regular meeting (Public and Executive) on April 26, 2022 and the special meetings on March 29, 2022, May 10, 2022, May 17, 2022 and May 18, 2022.

M _____ S _____

6. Correspondence

7. Administration

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the appointment of Mary Ellen Eck, Superintendent, for the 2022-23 (July 2022) school year as listed a-e:
 - a. Authorized representative for all state and federal funds
 - b. Title IX Officer
 - c. Assistant Board of Education Secretary
 - d. Custodian of Records for Student and Personnel Records
 - e. School District Data Coordinator

M _____ S _____

Roll Call Vote

- 2) I motion for the Board to approve the appointment of Mr. Nikolas Vrettos, School Business Administrator for the 2022-23 school year as listed a-f:
 - a. Board Secretary
 - b. Authorized Purchasing Agent for the Riverton Board of Education
 - c. Public Agency Compliance Officer
 - d. Custodian of Records for Financial and Governmental Records
 - e. Right-to-Know Officer
 - f. Safety & Health Designee

M _____ S _____

Roll Call Vote

- 3) I motion for the Board to approve the appointment of Michael Palladino for the 2022-23 school year as listed a-c:
 - a. Integrated Pest Management Coordinator
 - b. Asbestos/AHERA/PEOSA Coordinator
 - c. Indoor Air Quality Designee

M _____ S _____

- 4) I motion for the Board to approve the appointment of Dr. Anthony Bonett as the school physician for the 2022-23 school year, at a fee of \$1,000. and a fee schedule of \$40.00 per for necessary exams.

M _____ S _____

- 5) I motion for the Board to approve the appointment of Dr. Lorna Sullivan for the 2022-23 school year as listed a-f:
 - a. Anti-Bullying Coordinator
 - b. Educational Stability Specialist
 - c. School Safety Team Leader
 - d. Substance Awareness Coordinator
 - e. Section 504 Officer
 - f. Homeless Liaison

M _____ S _____

6) I motion for the Board to approve the appointment of Mr. Robert Sciarrotta for the 2022-23 school year as listed a:

a. School District Data Coordinator

M_____ S_____

7) I motion for the Board to approve the following appointments for the 2022-23 school year as listed a:

a. Anti-Bullying Specialist (school level) – Miss Elizabeth Odd, Mrs. Jaclyn Sutter

M_____ S_____

8) I motion for the Board to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2022-23 school year.

M_____ S_____

9) I motion for the Board to approve the request to allow the Superintendent to fill any vacant position for the 2022-23 school year with a qualified candidate who holds, if position warrants, appropriate N.J. Certification and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

M_____ S_____

10) I motion for the Board to approve the Summer Academic Support Program and the following teachers as assigned by the Superintendent listed a-k

- | | |
|----------------------|-------------------|
| a. Miss Cahill | g. Mrs. Miller |
| b. Miss Durante | h. Miss Pacione |
| c. Mrs. Flanagan | i. Mrs. Sutcliffe |
| d. Mrs. Killion-Toro | j. Ms. Thress |
| e. Mrs. Locantore | k. Mrs. Truitt |
| f. Mr. McGee | l. Mrs. Walter |

M_____ S_____

11) I motion for the board to approve the following teachers to work on curriculum as assigned in June 2022 as listed a-l:

- | | |
|----------------------|-------------------|
| a. Ms. Allen | g. Mrs. Locantore |
| b. Miss Cahill | h. Mrs. Milburn |
| c. Ms. Douglass | i. Mrs. Penwell |
| d. Miss Durante | j. Mr. Sciarrotta |
| e. Mrs. Killion-Toro | k. Mrs. Sutcliffe |
| f. Miss Knoll | l. Ms. Thress |

M_____ S_____

12) I motion for the Board to approve Donna Wenzke as an interim teacher for the intermediate level resource center at the rate of \$150.00/day beginning May 16, 2022 until the end of the school year.

M_____ S_____

- 13) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2021-22 school year.
- M_____ S_____
- 14) I motion for the Board to approve the Student Council Snow Cone Fundraiser with Kona Ice of Haddonfield on May 26, 2022 after school on the blacktop. Responsible person: Doreen Walter.
- M_____ S_____
- 15) I motion for the Board to approve/confirm the following class trips as listed a-b:
- a. Fourth grade to the NJ State House to tour and observe Senate and General Assembly Chambers to see where bills become laws and to learn New Jersey symbols and facts about the State House;
 - b. Kindergarten to Muddy Paws Farm where students will observe farm animals, take a nature walk, and learn about farm life.
- M_____ S_____
- 16) I motion for the Board to approve the School/District HIB Grade Report posted on the District website.
- M_____ S_____
- 17) I motion for the Board to approve the School/District Professional Development Plan for the 2022-23 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.
- M_____ S_____
- 18) I motion for the Board to approve the Riverton School District Mentoring Plan for the 2022-23 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.
- M_____ S_____
- 19) I motion for the Board to approve for second reading & adoption the policy as listed a:
- a. #5131 - Conduct/Discipline
- M_____ S_____
- 20) I motion for the Board to approve the Fire & Security Drill Report for the month of May 2022, as submitted by the Superintendent.
- M_____ S_____
- 21) I motion for the Board to approve the purchase of English Language Arts materials for grades K-3 from Houghton Mifflin Hartcourt at a cost of \$34,241.29.
- M_____ S_____

22) I motion for the Board to approve the submission of the FY 2023 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA \$12,288.
- b. Title IIA \$5,151.
- c. Title IV \$10,000.
- d. Refusal of Title III (\$1371.)

M _____ S _____

23) I motion for the Board to approve Resolution #2-22 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2022-23 school year for the 4 days/week at \$3.72/student meal with a commodity credit given of \$.72/meal.

M _____ S _____

24) I motion for the Board to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

M _____ S _____

25) I motion for the Board to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,105.48.

M _____ S _____

26) I motion for the Board to approve Software Support Contract with Computer Solutions, Inc. for support, storage, and access at a monthly payment of \$394.00.

M _____ S _____

27) I motion for the Board to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2022-23 school year at an annual cost of \$14,976.

M _____ S _____

28) I motion for the Board to approve the contract with Bayada Nurses to provide substitute nursing services on an "as needed" basis for the 2022-23 school year at a rate of \$60.00/hour.

M _____ S _____

29) I motion for the Board to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2022-23 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	20-TELE-01511	Technology Supplies/Software
b. Dell Marketing	19-TELE-00656	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. SHI-International	21-TELE-01360	Cloud Solution
e. Verizon Wireless	82583	Cell Phone
f. WB Mason	0000003	Office Supplies

M _____ S _____

30) I motion for the Board to approve the contract with the Greater Philadelphia YMCA to provide an after-school program (Primetime) for the 2022-23 school year.

M _____ S _____

31) I motion for the Board to approve the 2021-22 tuition contract with Y.A.L.E. School: 1 special education student @ \$20,014.80.

M _____ S _____

32) I motion for the Board to approve the establishment of a Petty Cash Fund of \$200.00 for the 2022-23 school year to be administered according to the Board of Education policy #3451.

M _____ S _____

33) I motion for the Board to accept free Rapid Covid Tests from Abbott Rapid DX North America, LLC.

M _____ S _____

34) I motion for the Board to approve Educational Services Unit (ESU) to provide non-public services for the 2022-23 school year as listed a-c:

- a. Chapters 192/193
- b. IDEA
- c. Nursing

M _____ S _____

35) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2022.

M _____ S _____

36) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for April 2022, in balance.

M _____ S _____

37) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M _____ S _____

Roll call.

38) I motion for the Board to approve the payment of bills for May 25, 2022, in the amount of \$580,296.94.

M _____ S _____

39) I motion for the Board to approve the transfers, as listed, in the amount of \$127,446.98 for April, 2022.

M _____ S _____

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of Family Medical Leave.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately ____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and

interested party is _____)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

14. I motion for the Board to approve reconvening to Public Session.

Action taken as a result of discussion during Executive Session.

15. Discussion Items

16. Information Items

17. Recognition of Citizens – for comment on items not on agenda.

18. The Board approves the meeting to be adjourned.

M _____ S _____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 5-19-22