

Riverton Public School

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
OCTOBER 24, 2017**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Public Hearing:

- School Violence and Vandalism (EVVRS) and Harassment, Intimidation, & Bullying (HIB) update.

Open discussion to Public

Close Public Hearing

4. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on September 26, 2017.

M _____ S _____

5. Correspondence

6. Administration Report – Quality Single Accountability Continuum (QSAC) Statement of Assurance

7. Recognition of citizens for discussion of Agenda items

8. PTO

9. Committee Reports:

- Personnel – Mr. Sencindiver
- Curriculum – Mr. Warnock
- Building & Grounds – Mr. DiLeo
- Finance – Mr. DiLeo
- Policy – Mrs. Corbi
- Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- Legislation – Mr. Croft, Mr. Elliot
- Palmyra Board Representative – Mr. Elliot

10. Old Business

11. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the submission of the NJQSAC Statement of Assurances for the 2017-18 school year to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)
M_____ S_____
- 2) I motion for the Board to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2017-18 school year.
M_____ S_____
- 3) I motion for the Board to approve the Annual Facility Checklist as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.
M_____ S_____
- 4) I motion for the Board to approve the Holiday Concert to be held on December 7, 2017 in the gym.
M_____ S_____
- 5) I motion for the Board to approve the Student Council Dance on December 1, 2017, in the gym.
M_____ S_____
- 6) I motion for the Board to approve the PTO Variety Show on March 2nd and 3rd, 2018.
M_____ S_____
- 7) I motion the Board to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2017-18 school year.
M_____ S_____
- 8) I motion for the Board to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2017-18 school year.
M_____ S_____
- 9) I motion for the Board to approve the Riverton boys/girls basketball schedule for the 2017-18 school year. The schedule will be on file in the main office.
M_____ S_____

- 10) I motion for the Board to confirm/approve the observance of American Education Week, November 13-17, 2017 with the 15th being a day for visitors.

M_____ S_____

- 11) I motion for the Board to approve the Fire & Security Drill Report for October, 2017, as submitted by the Superintendent.

M_____ S_____

- 12) I motion for the Board to approve/confirm the workshop/professional day requests as listed a-c:

- a. Miss Lindsay Eckhardt, Mrs. Susan Blackwell, and Mrs. Sandra Parker to attend a workshop, "Drive Your Classroom with Google EDU" on January 30, 2018, 9:00 A.M. - 3:00 P.M. at the Burlington Co. Special Services School District, Westampton Campus at a cost to the Board for mileage;
- b. Mrs. Christine Lubitsky to attend a workshop, "Best Instructional & Assessment Practice for English Learners K-12" on October 19, 2017, 9:00 – 3:00 P.M. at the Burlington Co. Special Services School District, Westampton Campus at a cost to the Board for mileage;
- c. Mrs. Amy Penwell to attend a workshop, "Promoting Powerful Partnerships" on November 16-17, 2017, at Ocean Place Resort, Long Branch, NJ at a cost to the Board of \$150.00 plus mileage.

M_____ S_____

- 13) I motion for the Board to approve the following class trips as listed a:

- a. Third Grade to the Arden Theater to watch a live performance of Peter Pan.

M_____ S_____

- 14) I motion for the Board to approve the following application for facilities use as listed a-b:

- a. Commonwealth Youth Choirs to use the music room on Mondays, November 13, 2017 through June, 2018. Responsible person: Steve Fisher;
- b. County Freeholders to use the gymnasium and Media Center for a Freeholder Meeting on Wednesday, October 25, 2017, 4:00 – 8:00 P.M. Responsible person: Jason Tosches.

M_____ S_____

- 15) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2017-18 school year.

M_____ S_____

- 16) I motion for the Board to approve a \$200 award for the Riverton student graduating from Palmyra High School in June 2018 with the highest grade point average.
- M_____ S_____
- 17) I motion for the Board to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code as presented by the Superintendent.
- M_____ S_____
- 18) I motion for the Board to approve the participation in *First (For Inspiration and Recognition of Science and Technology)* Lego League Jr.
- M_____ S_____
- 19) I motion for the Board to approve the following job description for first reading as listed a-b:
- a. #60 School Anti-Bullying Specialist
 - b. #61 School Safety Specialist
- M_____ S_____
- 20) I motion for the Board to approve for second reading and adoption the following policies as listed a-b:
- a. #3451.33 Transportation Safety
 - b. #6114 Emergencies & Disaster Preparedness
- M_____ S_____
- 21) I motion for the Board to approve the following 2017-18 tuition contracts as listed a-b:
- a. Burlington County Special Services School District: 5 students @ \$41,963 each;
 - b. Cinnaminson High School Child Life Program: 1 student @ \$53,639.
- M_____ S_____
- 22) I motion for the Board to appoint Mary Ellen Eck to be the School Safety Specialist for the 2017-18 school year.
- M_____ S_____
- 23) I motion for the Board to approve the School Alliance Insurance Fund Safety Incentive Program Award Credit (SAIF) in the amount of \$3,500.
- M_____ S_____

24) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2017.

M_____ S_____

25) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for September 2017 in balance.

M_____ S_____

26) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____ Roll Call.

27) I motion for the Board to approve the payment of bills for September 30, 2017 in the amount of \$135,920.58 and for October 25, 2017 in the amount of \$216,916.81.

M_____ S_____

28) I motion for the Board to approve the transfers, as listed, in the amount of \$50.08 for September 2017.

M_____ S_____

12. I motion for the Board to approve the resolution to move to Executive Session for the purpose of

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the federal government;

____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____Any investigations of violations or possible violations of the law;

____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party.

____Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be

discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

13. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

14. Action taken as a result of discussion during Executive Session

15. Discussion Items

16. Information Items

17. Recognition of Citizens

18. I motion for the Board to approve the meeting to be adjourned.

M _____ S _____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 10/20/17