

**Riverton Public School**

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION**

**A G E N D A**

**June 23, 2020**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 3, 2020, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on May 26, 2020.

M \_\_\_\_\_ S \_\_\_\_\_

4. Correspondence

5. Administration Report

- 1) Goals and Mission Statement for the 2020-21 School Year
- 2) Annual Review of Contracts

6. Recognition of citizens for discussion of Agenda items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Warnock

9. Old Business

10. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Outdoor In-Person Partial Graduation Ceremony for Riverton School's 8<sup>th</sup> Grade Class on July 14, 2020 at 7:00 P.M. on the School's blacktop playground.

M \_\_\_\_\_ S \_\_\_\_\_

- 2) I motion for the Board to approve District Goals and Mission Statement for the 2020-21 School Year written by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 3) I motion for the Board to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 4) I motion for the Board to approve participation in Burlington County Crisis Team at a fee of \$650 for the 2020-21 school year.

M \_\_\_\_\_ S \_\_\_\_\_

- 5) I motion for the Board to approve participation in the Burlington County Professional Development Institute (BCPDI) for the 2020-21 school year at a cost of \$1.50 per student.

M \_\_\_\_\_ S \_\_\_\_\_

- 6) I motion for the Board to approve the renewal for Dual Use of Educational Space for the 2020-21 school year.

M \_\_\_\_\_ S \_\_\_\_\_

- 7) I motion for the Board to approve the Alternative Bathroom Plan for 2020-21 school year for Kindergarten students in Room 104.

M \_\_\_\_\_ S \_\_\_\_\_

- 8) I motion for the Board to approve public reporting (June 12, 2020) of the New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report 2018-19.

M \_\_\_\_\_ S \_\_\_\_\_

- 9) I motion for the Board to approve Educational Services Unit (ESU) to provide Extended School Year (ESY) services 10 hrs./week for 4 weeks at the current contract rate of \$67.00/hr.

M \_\_\_\_\_ S \_\_\_\_\_

- 10) I motion for the Board to approve provided summer speech services as assigned and listed a:

a. Mrs. Lora Palazzolo \$331.03/day

M \_\_\_\_\_ S \_\_\_\_\_

- 11) I motion for the Board to approve the following extended school year program as recommended and listed a-d:
- a. Student #1177518931 and Student #1621607099 to receive 10 hours/week for 4 weeks remotely. (July 7-July 30);
  - b. Student #6515321866 to attend remote ESY at Cambridge School for 2 weeks;
  - c. Student #7983964935, Student #1474968585, Student #5405933871 to attend remote ESY at BCSSSD for 4 weeks (July 6-July31);
  - d. Students #5917405854, #1967023531, #2058456916, #9092354168, #1076622361, #9145696984, #1758366971, #8442179237, #1941, #3787004790, #1586500501, #5802365806, #5380423138, #2120256309 to receive speech therapy 2 times/week for 30 minutes for 4 weeks remotely (July 7 -July 30).

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve the Riverton School Plan for In-Person Evaluations for the Child Study Team pending Office of Emergency Management and the Board of Health Department approval.

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve the review of the English Language Services Three-Year Plan (2017-2020) Statement of Assurances for the school year 2019-20.

M\_\_\_\_\_ S\_\_\_\_\_

- 14) I motion for the Board to approve the following teachers to complete curriculum development at the contracted rate and hours as assigned by the Superintendent listed a-m:

- |                   |                  |                   |
|-------------------|------------------|-------------------|
| a. Ms. Allen      | f. Mrs. Flanagan | k. Miss Pacione   |
| b. Mrs. Blackwell | g. Mrs. Lubitsky | l. Mrs. Sutcliffe |
| c. Miss Cahill    | h. Miss Odd      | m. Miss Yeager    |
| d. Ms. Douglass   | i. Mrs. Parker   |                   |
| e. Miss Durante   | j. Mrs. Penwell  |                   |

M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve the Lead Testing Program Statement of Assurance (Non-Lead Testing Year) for the school year 2019-20.

M\_\_\_\_\_ S\_\_\_\_\_

- 16) I motion for the Board to approve the Fire & Security Drill Report for the month of June 2020, and the Security Drill Statement of Assurance for the 2019-20 school year as prepared and submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the submission of the ESEA Consolidated Application FY21 as listed a-d:

- a. Title I - \$34,187.
- b. Title II A - \$10,942. (\$672. for Orchard Friends)
- c. Refusing Title III - \$1,254.
- d. Transferred Title IV funds (\$10,000.) to Title I (\$5,000) and to Title IIA (\$5,000).

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to approve those individuals on the updated list on file in the main office from the Sub Calling Service as certified substitutes for the 2019-20 school year.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to accept generous donations from the community to assist school families in need as listed a-w:

- |                     |                   |   |
|---------------------|-------------------|---|
| <u>Individuals:</u> |                   | n. Jen Lusk   |
| a.                  | Anita Brown       | o. Jodi Demas   |
| b.                  | Judy Zimmermann   | p. Justin & Katie Lucas                               |
| c.                  | Andrea Zimmermann |   |
| d.                  | William Brown     | <u>Businesses/Nonprofits:</u>                         |
| e.                  | Adrienne Kupper   | q. Victoria's Bagels in Mount Laurel                  |
| f.                  | Amy Penwell       | r. Aversa's Bakery                                    |
| g.                  | Kacey Dougherty   | s. Burlco Agricultural Center (Countywide event)      |
| h.                  | Dana Freels       | t. Hand N Heart -Non-profit organization (Mt. Laurel) |
| i.                  | Sharon Martinez   | u. Cultivate Church in Voorhees                       |
| j.                  | Kathy McEntee     | v. The Porch Club (Phyllis Rodgers)                   |
| k.                  | Anne Riley        | w. Calvary Presbyterian Church                        |
| l.                  | Erin Matzelle     |   |
| m.                  | Dylan Green       |   |

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve the countywide jointure for transportation services for the 2020-21 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

M\_\_\_\_\_ S\_\_\_\_\_

21) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2019 – June 30, 2020 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78.

M\_\_\_\_\_ S\_\_\_\_\_

22) I motion for the Board to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2020-21 year payable over twelve months on the first of every month as listed a:

a. General Fund - \$5,621,676

M \_\_\_\_\_ S \_\_\_\_\_

23) I motion to approve resolution #5-20 pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 to increase the bid threshold amount for a school district which does not have a Qualified Purchasing Agent from \$29,000 to \$32,000 with an effective date of July 1, 2020.

M \_\_\_\_\_ S \_\_\_\_\_

24) I motion for the Board to approve the transfer of Maintenance Reserve interest of \$1,113.12 (July, 2019 - May, 2020) to the general account. June's interest will be transferred in July.

M \_\_\_\_\_ S \_\_\_\_\_

25) I motion for the Board to approve the attached resolution #6-20 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve account at year end.

M \_\_\_\_\_ S \_\_\_\_\_

Roll Call

26) I motion for the Board to approve the attached resolution #7-20 to transfer unanticipated current year surplus in an amount not to exceed \$300,000. total into the Maintenance/Capital Reserve account at year end.

M \_\_\_\_\_ S \_\_\_\_\_

Roll Call.

27) I motion for the Board to approve Resolution #8-20 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2020-21 school year for the 4 days/week at \$3.56/student meal with a commodity credit given of \$.66/meal and \$4.00/adult meal.

M \_\_\_\_\_ S \_\_\_\_\_

28) I motion for the Board to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

M \_\_\_\_\_ S \_\_\_\_\_

29) I motion for the Board to approve Resolution #9-20 as stated below:  
 Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200:

- |  |   |
|--|---|
| a) Bayada Nurses                           | o) Hewitt Associates                                |
| b) Blackboard Connect                      | p) Hunterdon County Educational Services Commission |
| c) Brett DiNovi & Associates               | q) Inverso & Stewart                                |
| d) CASA Payroll Service                    | r) Parker McCay                                     |
| e) Cinnaminson Board of Education          | s) Republic Services                                |
| f) Colonial Life                           | t) RFP Solutions                                    |
| g) Comcast                                 | u) Riverton Borough MOA with Law Enforcement        |
| h) Cooper Health System                    | v) SAIF   |
| i) Delta Dental of N.J.                    | w) Symetra  |
| j) Dr. Anthony Bonett                      | x) TSA Consulting Group                             |
| k) Educational Services Commission of N.J. | y) Verderame & Sons                                 |
| l) Educational Services Unit               | z) Verizon  |
| m) EMC                                     | aa) Websites Made EZ                                |
| n) Heartland School Solution               | bb) YMCA – Prime Time                               |

M\_\_\_\_\_ S\_\_\_\_\_

30) I motion the Board to approve Resolution# 10-20 to renew membership in the School Alliance Insurance Fund (SAIF) from 7/1/2020-6/30/23 with the following coverages as listed a-d:  
 a. Workers' Compensation  
 b. District-Wide Package (Property, Boiler, Machinery, General Liability, Auto, Environmental Impairment Liability)  
 c. School Leaders Professional Liability  
 d. Excess Liability (Auto, General, School Leaders Professional)

M\_\_\_\_\_ S\_\_\_\_\_

31) I motion for the Board to approve the annual assessment of \$57,481. for the 2020-21 school year for insurance coverage listed above in Resolution #10-20 through SAIF.

M\_\_\_\_\_ S\_\_\_\_\_

32) I motion the board to approve Resolution# 11-20 to as a member of School Alliance Insurance Fund ("SAIF") and appoint The Barclay Group as its Risk Management Consultant in accordance with the Fund's Bylaws.

M\_\_\_\_\_ S\_\_\_\_\_

33) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for May 2020, in balance.

M\_\_\_\_\_ S\_\_\_\_\_

34) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2020.

M \_\_\_\_\_ S \_\_\_\_\_

35) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call.

36) I motion for the Board to approve the payment of bills for June 24, 2020, in the amount of \$843,810.26.

M \_\_\_\_\_ S \_\_\_\_\_

37) I motion for the Board to approve the transfers, as listed, in the amount of \$47,802.87 for May, 2020.

M \_\_\_\_\_ S \_\_\_\_\_

38) I motion for the Board to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

M \_\_\_\_\_ S \_\_\_\_\_

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of Superintendent evaluation and SBA contract.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

N.J.S.A. 10:4-12:

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M\_\_\_\_\_ S\_\_\_\_\_

12. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

13. Action taken as a result of discussion during Executive Session.

M\_\_\_\_\_ S\_\_\_\_\_

14. Discussion Items

15. Information Items – Board review of contracts

16. Recognition of citizens for comment on items not on agenda

17. The Board approves the meeting to be adjourned

M\_\_\_\_\_ S\_\_\_\_\_

MEE:mmf 6-18-20

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.